

Monday, January 31, 2022

Minutes of the meeting of the Electoral Areas Services Committee held on January 31, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 10:03 am.

MINUTES

Present:

Chair:	A. Hamir	Lazo North (Area B)
Vice-Chair:	E. Grieve	Puntledge/Black Creek (Area C)
Director:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	A. Mullaly	General Manager of Planning and Development
	M. Rutten	General Manager of Engineering Services
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

IN-CAMERA:

E. Grieve/D. Arbour: THAT the committee adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(f) Law enforcement, if the committee/board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

208

Carried

Time: 10:03 am.

RISE AND REPORT:

The committee rose from its in-camera session at 10:58 am. The public meeting resumed at 11:00 am.

MANAGEMENT REPORT:

E. Grieve/D. Arbour: THAT the Electoral Areas Services Committee management report dated January 2022

be received.

208

Carried

PUBLIC INPUT - 2022 - 2026 FINANCIAL PLAN

R. Dyson, Chief Administrative Officer, provided a summary of public input process in regards to the 2022-2026 proposed financial plan.

Members of the public may submit comments, questions, or feedback on the 2022-2026 proposed financial plan here: www.comoxvalleyrd.ca/budgetinquiries.

REPORTS:

ADVISORY PLANNING COMMISSION MINUTES

D. Arbour/E. Grieve: THAT the following items be received:

-Minutes of the Area A Advisory Planning Commission meeting held January, 4 2022; and

- Minutes of the Area C Advisory Planning Commission meeting held January 6, 2022.

208

Carried

DEEP WATER RECOVERY - 5084 ISLAND HIGHWAY - LAND USE CONTRARY TO ZONING

D. Arbour/E. Grieve: THAT the report dated January 28, 2022 regarding the bylaw enforcement file and potential next steps in enforcement to halt any non-compliant land use activities related to ship breaking on the subject property be received.

208 and 213

Carried

A. Yasinski, Manager of Bylaw Compliance, provided an overview of the report regarding bylaw enforcement file and potential next steps in enforcement to halt any non-compliant land use activities related to ship breaking on the subject property.

E. Grieve/D. Arbour: THAT the Comox Valley Regional District Board considers ship breaking a non permitted use in the Industrial Marine zone in the Rural Comox Valley Zoning Bylaw No. 520, 2019.

208 and 213

Carried

E. Grieve/D. Arbour: THAT the Comox Valley Regional District Board approve legal action and enforcement to halt contravention of the Zoning Bylaw on the property legally described as; PCL A (DD 27784N) of Lot 11, Nelson District, except parts outlined in red on Plans 397RW and 1414R, and except those parts in Plans 7190, 8906, 21511, 22414, 28338, 29341 and 29342, PID 004-758-901.

208 and 213

Carried

E. Grieve/D. Arbour: THAT the Comox Valley Regional District Board approve legal action and enforcement to halt contravention of the Aquatic and Riparian Habitat Development section of Bylaw No. 337 being the "Rural Comox Valley Official Community Plan Bylaw No. 337, 2014" on the property legally described as; Lot 9, District Lot 11, Nelson, District, Plan 8906 (Glover Community Nature Park), PID 005-481-252.

208 and 213

Carried

E. Grieve/D. Arbour: THAT the Comox Valley Regional District Board authorize its solicitors to provide an undertaking as to damages in support of an application for an interim injunction to enforce the bylaws of the Comox Valley Regional District.

208 and 213

Carried

2022-2026 PROPOSED FINANCIAL PLAN - BUDGET PRESENTATIONS

E. Grieve/D. Arbour: THAT the information presented by Kevin Douville, Manager of Financial Planning, regarding the 2022-2026 financial planning process be received.

208

Carried

2022-2026 FINANCIAL PLAN - RURAL CUMBERLAND AND BATES/HUBAND FIRE PROTECTION SERVICES, FUNCTIONS 210 AND 228

D. Arbour/E. Grieve: THAT the report dated January 26, 2022 regarding the proposed 2022 - 2026 financial plan and work plan highlights for the Rural Cumberland Fire Protection Service, function 210 and the Bates/Huband Fire Protection Service function 228 be received.

208

J. Bast, Manager of Fire Services, presented information regarding the proposed 2022 - 2026 financial plan and work plan highlights for the Rural Cumberland Fire Protection Service, function 210 and the Bates/Huband Fire Protection Service function 228.

D. Arbour/E. Grieve: THAT the proposed 2022 – 2026 financial plan for the Rural Cumberland Fire Protection Service, function 210 be approved.

209

Carried

D. Arbour/E. Grieve: THAT the proposed 2022 – 2026 financial plan for the Bates/Huband Fire Protection Service, function 228, be approved.

207

Carried

2022-2026 FINANCIAL PLAN - FIRE PROTECTION - FUNCTIONS 215, 220, 225, AND 226

D. Arbour/E. Grieve: THAT the report dated January 26, 2022 regarding the proposed 2022 - 2026 financial plan and work plan highlights for the following services be received:

* Denman Island Fire Protection Service, function 215

* Hornby Island Fire Protection Service, function 220

* Fanny Bay Fire Protection Service, function 225, and

* Union Bay Fire Protection Service, function 226

208

Carried

J. Bast, Manager of Fire Services, presented information regarding the proposed 2022 – 2026 financial plan for functions 215, 220, 225 and 226.

E. Grieve/D. Arbour: THAT the proposed 2022 – 2026 financial plan for Denman Island Fire Protection Service, function 215, be approved.

207 Carried

A. Hamir/E. Grieve: THAT the proposed 2022 – 2026 financial plan for Hornby Island Fire Protection Service, function 220, be approved.

207 Carried

E. Grieve/D. Arbour: THAT the proposed 2022 – 2026 financial plan for Fanny Bay Fire Protection Service, function 225, be approved.

207 Carried

D. Arbour/E. Grieve: THAT the proposed 2022 – 2026 financial plan for Union Bay Fire Protection Service, function 226, be approved.

207 Carried

2022-2026 FINANCIAL PLAN - FIRE PROTECTION SERVICES: GREATER MERVILLE FUNCTION 237 AND MOUNT WASHINGTON FUNCTION 240

E. Grieve/D. Arbour: THAT the report dated January 25, 2022 regarding the proposed 2022 - 2026 financial plan and work plan highlights for the the Greater Merville Fire Protection Service, function 237; and the Mount Washington Fire Protection Service, function 240 be received.

209 Carried

The committee recessed at 11:54 am and reconvened at 12:12 pm.

J. Bast, Manager of Fire Services, presented information regarding the proposed 2022 - 2026 financial plan and work plan highlights for the the Greater Merville Fire Protection Service, function 237; and the Mount Washington Fire Protection Service, function 240.

D. Arbour/E. Grieve: THAT the proposed 2022 – 2026 financial plan for Greater Merville Fire Protection Service, function 237, be approved.

209 Carried

D. Arbour/A. Hamir: THAT the proposed 2022 – 2026 financial plan for Mount Washington Fire Protection Service, function 240, be approved.

207 Carried

2022-2026 FINANCIAL PLAN - BUILDING INSPECTION SERVICE FUNCTION 285

D. Arbour/A. Hamir: THAT the report dated January 27, 2022 regarding the proposed 2022-2026 financial plan and work plan highlights for the Building Inspection Service, function 285 be received.

209 Carried

D. Mirabelli, Manager of Building Services, presented information regarding the proposed 2022 - 2026 financial plan for the Building Inspection Service, function 285.

E. Grieve/E. Grieve: THAT the proposed 2022 - 2026 financial plan for the Building Inspection Service, function 285, be approved.

209

Carried

2022-2026 FINANCIAL PLAN - PART ELECTORAL AREA A (BAYNES SOUND), AREA B (LAZO NORTH) AND AREA C (PUNTLEDGE - BLACK CREEK) BYLAW ENFORCEMENT – FUNCTION 291

D. Arbour/E. Grieve: THAT the report dated January 28, 2022 regarding proposed 2022 - 2026 financial plan and work plan highlights for Part Electoral Area A (Baynes Sound), Area B (Lazo North) and Area C (Puntledge - Black Creek) Bylaw Enforcement, function 291 be received.

209

Carried

A. Yasinski, Manager of Bylaw Compliance, presented information regarding the proposed 2022 - 2026 financial plan and work plan highlights for Part Electoral Area A (Baynes Sound), Area B (Lazo North) and Area C (Puntledge - Black Creek) Bylaw Enforcement, function 291,

D. Arbour/E. Grieve: THAT the proposed 2022 – 2026 financial plan for the Part Electoral Area A (Baynes Sound), Area B (Lazo North) and Area C (Puntledge - Black Creek) Bylaw Enforcement Service, function 291, be approved.

209

Carried

2022-2026 - FINANCIAL PLAN - WEED CONTROL SERVICE, SARATOGA BEACH COMMUNITY MOSQUITO MANAGEMENT SERVICE, AND HORNBY ISLAND COMFORT STATION SERVICE, FUNCTIONS 296, 623 AND 688

D. Arbour/E. Grieve: THAT the report dated January 26, 2022 regarding the proposed 2022 - 2026 financial plans and work plan highlights for the Weed Control Service (function 296), Saratoga Beach Community Mosquito Management Service (function 623), and Hornby Island Comfort Station Service (function 688) be received.

208

Carried

M. Harrison, Manager of Parks, presented information regarding the the proposed 2022 - 2026 financial plans and work plan highlights for the Weed Control Service (function 296), Saratoga Beach Community Mosquito Management Service (function 623), and Hornby Island Comfort Station Service (function 688).

E. Grieve/A. Hamir: THAT the proposed 2022 - 2026 financial plan for the Weed Control Service, function 296, be approved;

AND FURTHER THAT a Future Expenditures Reserve be established for the Weed Control Service, function 296.

209

Carried

E. Grieve/A. Hamir: THAT the proposed 2022 - 2026 financial plan for the Saratoga Beach Community Mosquito Management Service, function 623, be approved;

AND FURTHER THAT a Future Expenditures Reserve be established for the Saratoga Beach Community Mosquito Management Service, function 623.

207

Carried

D. Arbour/E. Grieve: THAT the proposed 2022 - 2026 financial plan for the Hornby Island Comfort Station Service, function 688, be approved.

207

Carried

2022-2026 FINANCIAL PLAN - DENMAN/HORNBY BYLAW ENFORCEMENT - FUNCTION 299

D. Arbour/E. Grieve: THAT the report dated January 28, 2022 regarding the proposed 2022 - 2026 financial plan and work plan highlights for Denman / Hornby Islands Bylaw Enforcement, function 299, be received.

207

Carried

A. Yasinski, Manager of Bylaw Compliance, presented information regarding the proposed 2022 - 2026 financial plan and work plan highlights for Denman / Hornby Islands Bylaw Enforcement, function 299.

D. Arbour/E. Grieve: THAT the proposed 2022 – 2026 financial plan for Denman / Hornby Islands Bylaw Enforcement, function 299 be approved;

AND THAT the Comox Valley Regional District Board direct staff to put forward a bylaw to establish a Future Expenditure Reserve for the Denman and Hornby Islands Bylaw Enforcement Service, function 299.

207

Carried

D. Arbour/E. Grieve: THAT consideration of item F.11 (2022-2026 Financial Plan - Planning Services, functions 500-503) be deferred to the February 7, 2022 Special Electoral Areas Services Committee meeting.

208

Carried

ADJOURN TO IN-CAMERA:

The committee adjourned to its in-camera session at 1:19 pm.

RISE AND REPORT:

The committee rose from its in-camera session at 1:44 pm.

TERMINATION:

D. Arbour/E. Grieve: THAT the meeting terminate.

208

Carried

Time: 1:44 pm.

Confirmed by:

Arzeena Hamir
Chair

Certified Correct:

Lisa Dennis
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the _____ day of _____, 20__.