

**DATE:** March 12, 2021

**FILE:** 4200-01

**TO:** Chair and Directors  
Regional District Board

**FROM:** Russell Dyson  
Chief Administrative Officer

Supported by Russell Dyson  
Chief Administrative Officer

*J. Warren for*

**RE: Rural Roadside Collection – Spring 2021 Alternative Approval Process**

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**Purpose**

To introduce the logistics and legislative requirements to seek elector approval for the proposed rural roadside solid waste collection services.

**Recommendations from the Chief Administrative Officer:**

1. THAT the following bylaws be introduced, read three times, and forwarded to the Inspector of Municipalities for approval:
  - Bylaw No. 648 being “Comox Valley Regional District Northern Garbage Collection Service Establishment Bylaw No. 648, 2021”;
  - Bylaw No. 649 being “Comox Valley Regional District Central Garbage Collection Service Establishment Bylaw No. 649, 2021”;
  - Bylaw No. 650 being “Comox Valley Regional District Southern Garbage Collection Service Establishment Bylaw No. 650, 2021”

AND FURTHER THAT participating area approval be sought by way of alternative approval process to be conducted with respect to the elector approval required for Bylaws 648, 649 and 650 for their entire service areas.

2. THAT with respect to proposed Bylaws No. 648, 649 and 650, the Comox Valley Regional District (CVRD) Board approves the Elector Response Forms and bylaw synopses and upon receiving approval of the three bylaws by the Inspector of Municipalities, CVRD staff be directed to publish the Notice for each bylaw in accordance with section 86(2) of the *Community Charter* including the following information, as generally outlined in the staff report dated March 12, 2021;
  - a. the total number of eligible electors to which the Alternative Approval Process (AAP) applies are as follows:
    - i. 3,370 within the proposed service area of the Northern Garbage Collection Service (Bylaw No. 648);
    - ii. 10,678 within the proposed service area of the Central Garbage Collection Service (Bylaw No. 649);
    - iii. 2,361 within the proposed service area of the Southern Garbage Collection Service (Bylaw No. 650);
  - b. the Notices of the AAP shall be published in the Comox Valley Record, as well as additional notice provided via the CVRD website;

- c. the deadlines for receiving elector responses is established as Monday, July 5, 2021 at 4:30 p.m. following the 30-day statutory elector response period (June 3, 2021 – July 5, 2021);
- d. the elector response form provides for only a single elector response on each form and will be available at the CVRD offices and on the CVRD website from the first publication date of the notices of AAP until the deadline of the elector response period as determined above; and
- e. elector response forms may be accepted in any one of the following manners:
  - i. In person at: 770 Harmston Avenue, Courtenay, BC (Monday to Friday, 8:00 am to 4:30 pm, excluding Statutory Holidays);
  - ii. Via mail to: 770 Harmston Avenue, Courtenay, BC, V9N 0G8;
  - iii. Via fax at: 250-334-4358; or
  - iv. Via email attachment to: [administration@comoxvalleyrd.ca](mailto:administration@comoxvalleyrd.ca) with the subject heading: “Elector Response”.

### Executive Summary

At direction of the Electoral Areas Services Committee, this report brings forward the legislative requirements for conducting the voter approval for the Rural Roadside Collection Services during spring 2021 in the CVRD newly established singular AAP which includes other new services/initiatives being proposed for elector assent. Recommendations in this report build on the November 2020 and February 2021 decisions to continue consideration of a Rural Roadside Garbage and Recycling Collection Program and the March 8, 2021 Electoral Areas Services Committee decision to utilize an AAP to seek voter support. Participation in the singular AAP will ensure a transparent, efficient and streamlined process for the public. Participation in this assent process will provide additional time for staff to execute project procurement and ensure the best possible outcomes for service delivery. Advancing the voter approval component in spring 2021 means that engagement on service levels, exemptions and other program details will run concurrent to the AAP. Specific exemptions will be communicated during the spring and may be added to over a longer time frame.

Background information on the Rural Roadside Garbage and Recycling Collection Program is available at [www.comoxvalleyrd.ca/ruralroadsidecollection](http://www.comoxvalleyrd.ca/ruralroadsidecollection) and on the singular AAP is at [www.comoxvalleyrd.ca/aap](http://www.comoxvalleyrd.ca/aap).

This staff report briefly describes the proposed services, service establishment process, and the public engagement campaign that will be launched to provide the public with details regarding program service levels, costs and exemptions.

### Proposed Services

- Public engagement to date has indicated strong support for a roadside garbage and recycling collection service for single family dwellings with varying levels of interest across the Areas A, B and C.
- The proposed bylaws (Appendices A to C) would create Roadside Collection Services for single family dwellings in the northern, central and southern portions of the electoral areas, as noted on the bylaw mapping. The mapping coincides with distinct neighbourhoods that were consulted with in fall 2020. The mapping is general, as is required in a service establishment bylaw. During the information campaign, more specific mapping will be available that identifies properties that will and will not receive collection.

- Specific details of the roadside collection service, including collection frequency, collection materials (garbage, recycling and yard waste), costs and property exemptions will be broadly communicated through a dedicated information campaign, to be launched in April 2021, ahead of and in conjunction with the AAP to provide residents with the necessary information to make an informed decision
- The Roadside Collection Service will be fully funded by user fees and will only be charged to properties receiving collection services. Property taxes and parcels taxes will not be used to fund the program.

#### Service Establishment Process

- The CVRD must adopt service establishment bylaws for the roadside collection program. Three service establishment bylaws are listed in Appendices A to C. The bylaws must include:
  - o Boundary: illustrated in bylaw mapping – separate services for northern, central and southern portions of the CVRD and broadly covering proposed areas – exemptions will apply for certain instances such as vacant, commercial, institutional and industrial lands, as well as properties with farm status that have alternate means of proper waste disposal.
  - o Purpose: generally the collection of garbage, recycling and other materials and more fully described in the bylaws
  - o Method of cost recovery: the imposition of fees and charges; tax requisition will not be used for cost recovery in these services.
- By including the Roadside Collection Services in the singular AAP for spring 2021, some key milestones are:
  - o March 16, 2021: three readings of proposed bylaws and board resolution of legislative requirements for AAP (determining number of eligible electors, elector response forms and bylaw synopses – more fully described in Appendix D)
  - o March to mid-May: obtaining Inspector approval of bylaws
  - o Mid-April: information campaign launched
  - o Late-May: legal advertising for singular AAP that describes the services, costs, program details and opportunity to submit a response form in opposition to the service
  - o June 3 to July 5, 2021: Period to submit Elector Response Forms
  - o July 13, 2021: AAP results reported at CVRD Board meeting
- Financial analysis, updating the utility bill systems and accounts, procuring hauler contracts, confirming exempt properties and communicating with the public on collection schedules are all tasks that will occur parallel and/or subsequent to the AAP, depending on the outcome. The anticipated launch of the new program would be early 2022.

#### Information Campaign

- The CVRD has developed a comprehensive strategy to provide effective communication to residents regarding the roadside collection service.
- Beginning in mid-April, a broad information campaign will be launched that provides full details on service boundaries, collection frequency, program costs (including per household costs) exemptions and the elector assent process.
- Information will be mailed directly to all properties in the proposed service areas, inviting the public to visit [www.comoxvalleyrd.ca/ruralroadsideprogram](http://www.comoxvalleyrd.ca/ruralroadsideprogram). Additionally, an online open house will be held to answer questions and share information.



**COMOX VALLEY REGIONAL DISTRICT**

**BYLAW NO. 648**

**A bylaw to establish a garbage collection service for a portion of Electoral Area C  
(Puntledge - Black Creek)**

**WHEREAS** under section 332 of the *Local Government Act (RSBC, 2015, C. 1)* a regional district may operate any service the board considers necessary or desirable for all or part of the regional district;

**AND WHEREAS** the board of the Comox Valley Regional District wishes to establish a service to provide garbage collection to a portion of Electoral Area C (Puntledge - Black-Creek);

**AND WHEREAS** the approval of the inspector of municipalities has been obtained under section 342 of the *Local Government Act (RSBC, 2015, C. 1)*; and

**AND WHEREAS** the approval for the participating area was obtained by alternative approval process under section 345 of the *Local Government Act (RSBC, 2015, C. 1)*;

**NOW THEREFORE** the board of the Comox Valley Regional District in open meeting assembled enacts as follows:

**Service**

1. (a) The service established under this bylaw is the service of undertaking, operating and carrying out the collection, removal and disposal of waste and noxious, offensive or unwholesome substances in the service area, including the carrying out of any other act or operation for the reduction, recycling or disposal of waste and noxious, offensive or unwholesome substances.
- (b) The service shall be known as the Northern Garbage Collection Service (the ‘service’).

**Boundaries**

2. The boundaries of the service shall be that portion of Electoral Area C (Puntledge – Black Creek) as identified in Schedule A attached to and forming part of this bylaw.

**Participating areas**

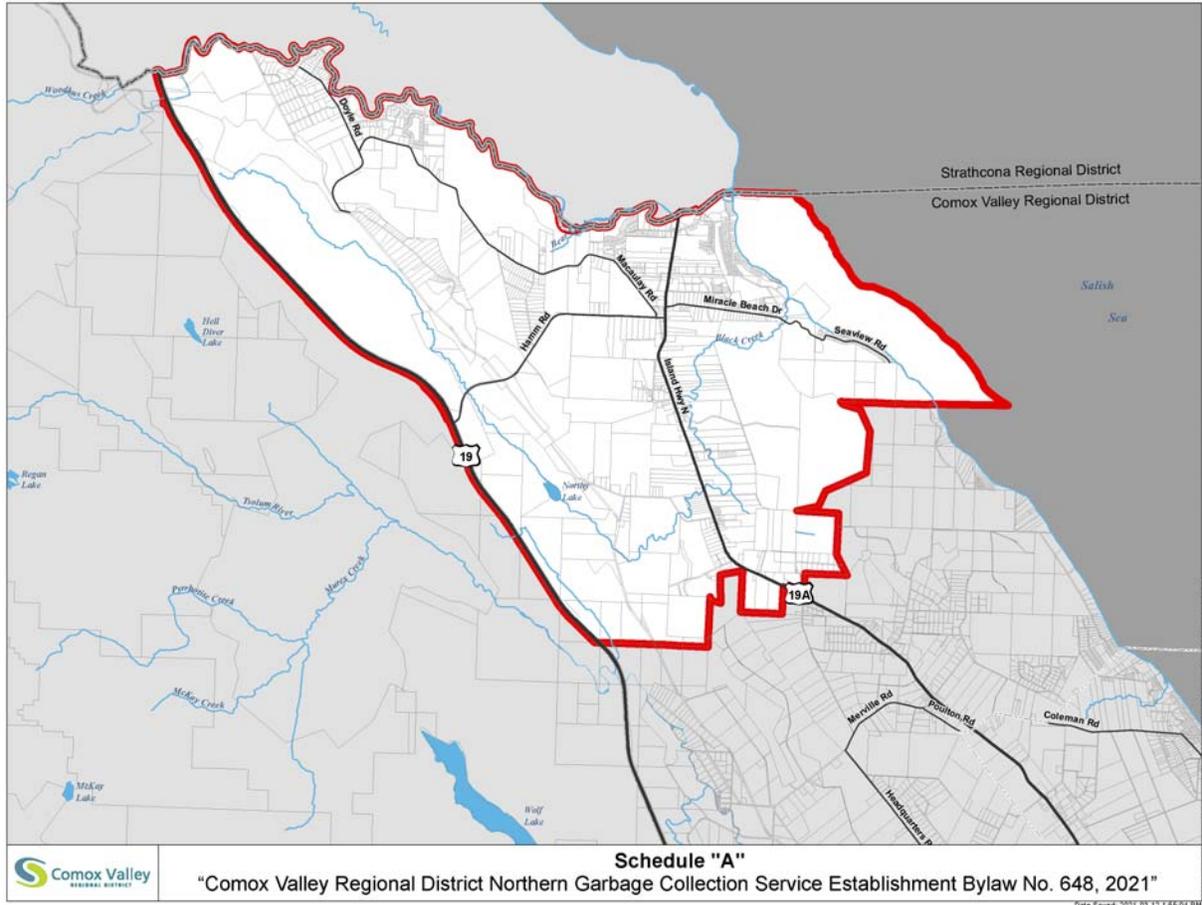
3. Electoral Area C (Puntledge – Black Creek) is the participating area in the service.

**Cost recovery**

4. As provided in section 378 of the *Local Government Act (RSBC, 2015, C. 1)*, the annual cost for this service shall be recovered by one or more of the following:
  - (a) fees and charges imposed under section 363 of the *Local Government Act (RSBC, 2015, C. 1)*;
  - (b) revenues received by way of agreement, enterprises, gift, grant or otherwise.



**SCHEDULE A**



**COMOX VALLEY REGIONAL DISTRICT**

**BYLAW NO. 649**

**A bylaw to establish a garbage collection service in a portion Electoral Area ‘A’ (Baynes Sound – Denman/Hornby Islands), and Electoral Areas ‘B’ (Lazo North) and ‘C’ (Puntledge – Black Creek).**

**WHEREAS** under section 332 of the *Local Government Act (RSBC, 2015, C. 1)* a regional district may operate any service the board considers necessary or desirable for all or part of the regional district;

**AND WHEREAS** the board of the Comox Valley Regional District wishes to establish a service to provide garbage collection to a portion of Electoral Area ‘A’ (Baynes Sound – Denman/Hornby Islands), and Electoral Areas ‘B’ (Lazo North) and ‘C’ (Puntledge – Black Creek).

**AND WHEREAS** the approval of the inspector of municipalities has been obtained under section 342 of the *Local Government Act (RSBC, 2015, C. 1)*; and

**AND WHEREAS** the approval for the participating areas was obtained by alternative approval process under section 345 of the *Local Government Act (RSBC, 2015, C. 1)*;

**NOW THEREFORE** the board of the Comox Valley Regional District in open meeting assembled enacts as follows:

**Service**

1. (a) The service established under this bylaw is the service of undertaking, operating and carrying out the collection, removal and disposal of waste and noxious, offensive or unwholesome substances in the service area, including the carrying out of any other act or operation for the reduction, recycling or disposal of waste and noxious, offensive or unwholesome substances.
- (b) The service shall be known as the Central Garbage Collection Service (the ‘service’).

**Boundaries**

2. The boundaries of the service shall be that portion of Electoral Area ‘A’ (Baynes Sound – Denman/Hornby Islands), and Electoral Areas ‘B’ (Lazo North) and ‘C’ (Puntledge – Black Creek) as identified in Schedule A attached to and forming part of this bylaw.

**Participating areas**

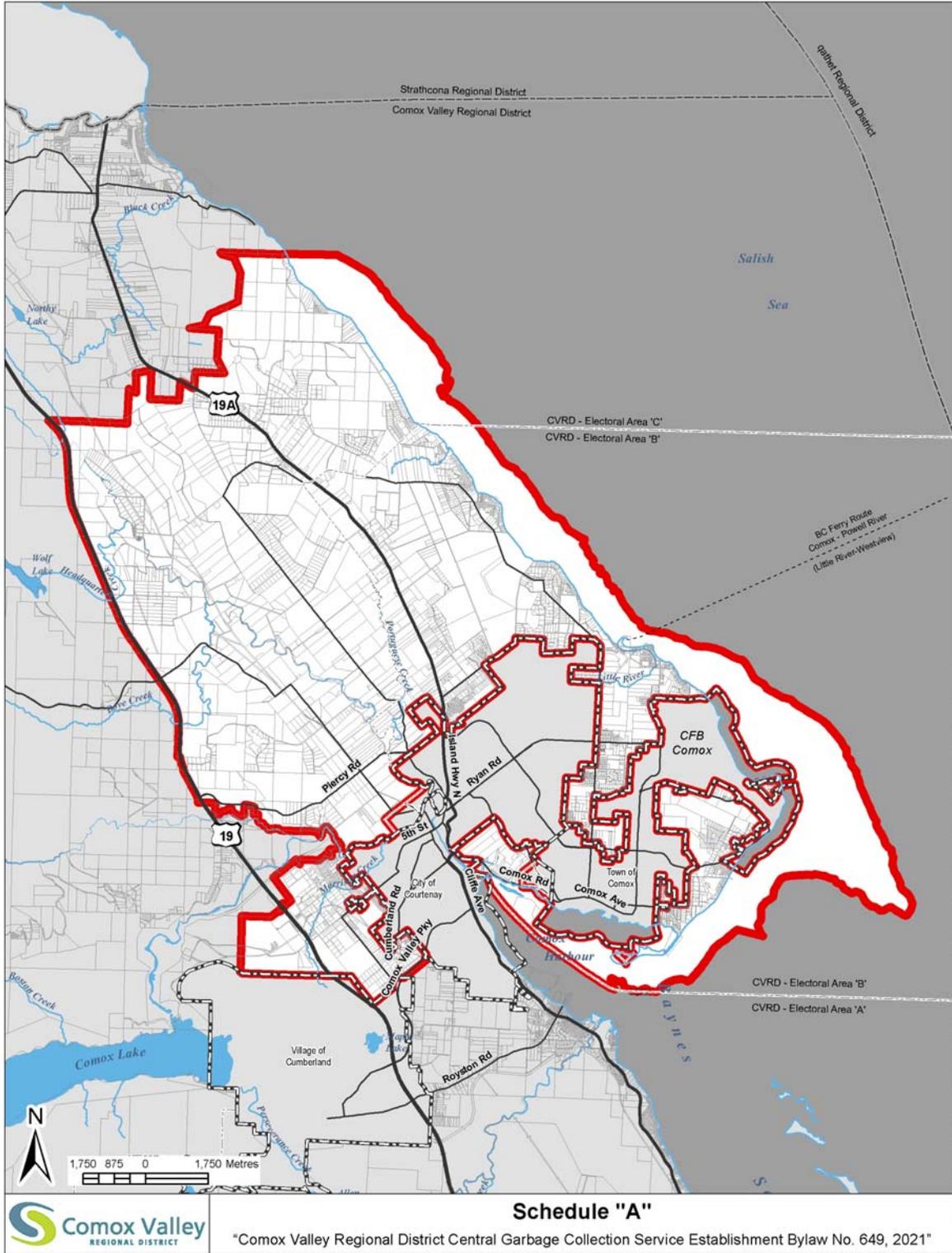
3. Electoral Areas ‘A’ (Baynes Sound – Denman/Hornby Islands), ‘B’ (Lazo North) and ‘C’ (Puntledge – Black Creek) are the participating areas in the service.

**Cost recovery**

4. As provided in section 378 of the *Local Government Act (RSBC, 2015, C. 1)*, the annual cost for this service shall be recovered by one or more of the following:
  - (a) fees and charges imposed under section 363 of the *Local Government Act (RSBC, 2015, C. 1)*;
  - (b) revenues received by way of agreement, enterprises, gift, grant or otherwise.



SCHEDULE A



Schedule "A"

"Comox Valley Regional District Central Garbage Collection Service Establishment Bylaw No. 649, 2021"

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**COMOX VALLEY REGIONAL DISTRICT**

**BYLAW NO. 650**

**A bylaw to establish a garbage collection service in a portion of Electoral Area ‘A’ (Baynes Sound – Denman/Hornby Islands)**

**WHEREAS** under section 332 of the *Local Government Act (RSBC, 2015, C. 1)* a regional district may operate any service the board considers necessary or desirable for all or part of the regional district;

**AND WHEREAS** the board of the Comox Valley Regional District wishes to establish a service to provide garbage collection to a portion of Electoral Area ‘A’ (Baynes Sound – Denman/Hornby Islands);

**AND WHEREAS** the approval of the inspector of municipalities has been obtained under section 342 of the *Local Government Act (RSBC, 2015, C. 1)*; and

**AND WHEREAS** the approval for the participating area was obtained by alternative approval process under section 345 of the *Local Government Act (RSBC, 2015, C. 1)*;

**NOW THEREFORE** the board of the Comox Valley Regional District in open meeting assembled enacts as follows:

**Service**

1. (a) The service established under this bylaw is the service of undertaking, operating and carrying out the collection, removal and disposal of waste and noxious, offensive or unwholesome substances in the service area, including the carrying out of any other act or operation for the reduction, recycling or disposal of waste and noxious, offensive or unwholesome substances.
- (b) The service shall be known as the Southern Garbage Collection Service (the ‘service’).

**Boundaries**

2. The boundaries of the service shall be that portion of Electoral Area ‘A’ (Baynes Sound – Denman/Hornby Islands) as identified in Schedule A attached to and forming part of this bylaw.

**Participating areas**

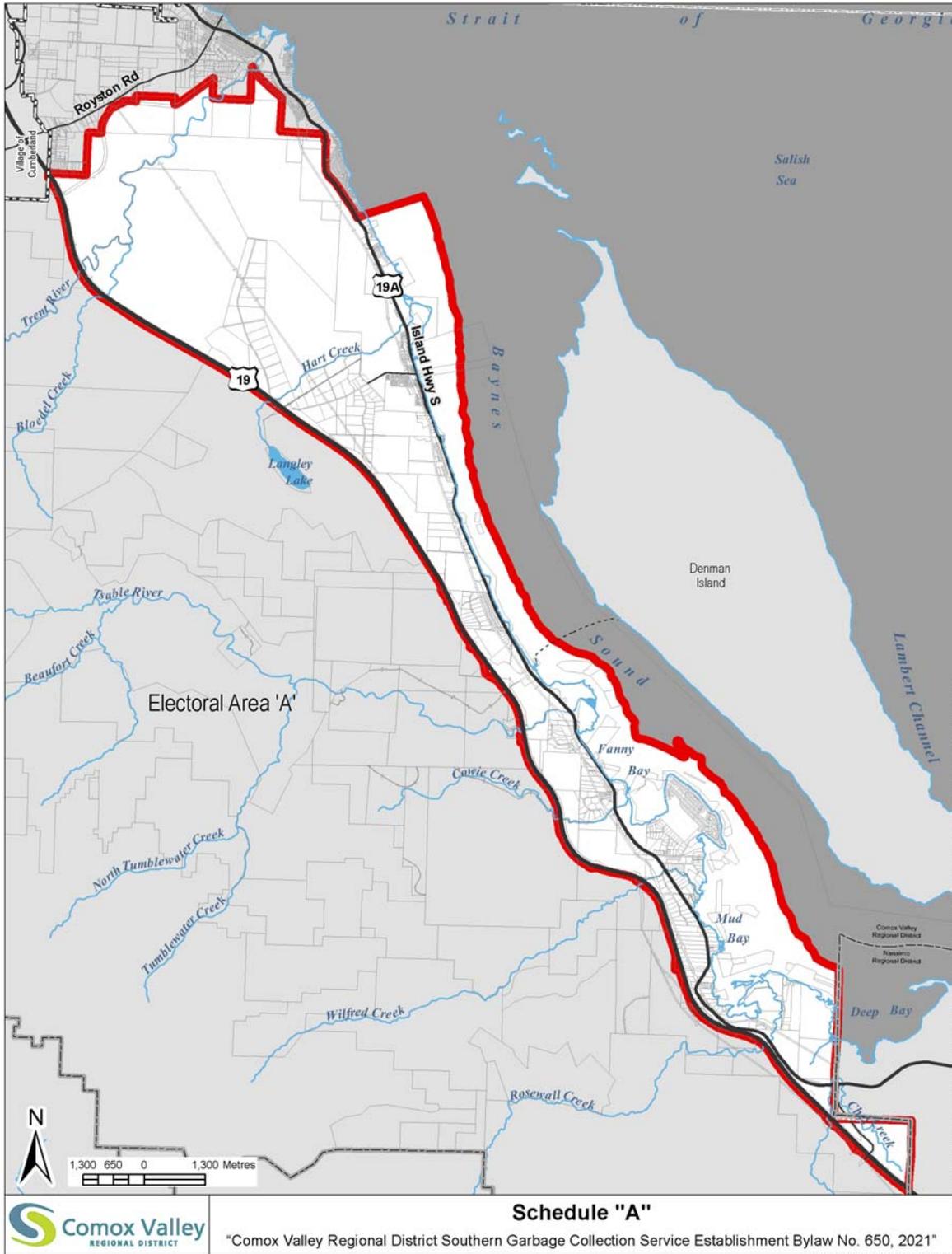
3. Electoral Area ‘A’ (Baynes Sound – Denman/Hornby Islands) is the participating area in the service.

**Cost recovery**

4. As provided in section 378 of the *Local Government Act (RSBC, 2015, C. 1)*, the annual cost for this service shall be recovered by one or more of the following:
  - (a) fees and charges imposed under section 363 of the *Local Government Act (RSBC, 2015, C. 1)*;
  - (b) revenues received by way of agreement, enterprises, gift, grant or otherwise.



**SCHEDULE A**



## Determination of Eligible Electors

The Community Charter and the *Local Government Act* require that the board approve the Elector Response Forms and the bylaw synopses and make a fair determination of the total number of electors within the area affected by the bylaw for which the Alternative Approval Process (AAP) is being conducted.

The Elector Response Forms are included as attachments to this appendix.

The bylaw synopses are as follows, specific to the proposed northern, central and southern service areas:

In general terms, the bylaw would authorize the Comox Valley Regional District (CVRD) to establish a service for the roadside collection of garbage and recyclable materials within the service area. The service would provide a convenient Waste Management Program for residents that supports increased waste diversion, reduced greenhouse gas emissions as well as reductions in the long-term costs of the Comox Valley Waste Management Centre landfill. The service is proposed to be fully funded through utility fees estimated to a maximum of \$250 annually. A property tax will not be used to recover any of the costs for this service with the final utility fees being confirmed following a public procurement process for a collection contractor(s).

The number of people eligible to be a Resident Elector or a Non-resident Property Elector is determined based on those individuals who, when signing an Elector Response Form:

- are 18 years of age or older;
- are a Canadian citizen;
- have lived in British Columbia for at least six months;
- have lived or owned property in the jurisdiction (i.e. municipality or electoral area or service area) for at least 30 days;
- live or own property in the area defined for the AAP; and,
- are not disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or are not otherwise disqualified by law.

The estimated number of eligible electors within the areas defined for the AAP is based on information from various sources (as indicated below), calculated as follows:

<b>Bylaw No. 648 being “Comox Valley Regional District Northern Garbage Collection Service Establishment Bylaw No. 648, 2021”</b>	
Estimated service area population (see (1) below): $9,223/3,902 = 2.36$ $2.36 \times 1,650 = 3,894$	3,894
Estimated number of people 18 years of age or older: (see (2) below): $3,894 \times 0.84 = 3,271$	3,271
Add estimated # of non-resident property electors (see (3) below): $0.06 \times = 1,650$	<u>99</u>
Estimated total # of eligible electors in the area defined for the Alternative Approval Process	<u>3,370</u>
10 per cent of the total # of eligible electors is estimated to be:	<b>337</b>

<b>Bylaw No. 649 being “Comox Valley Regional District Central Garbage Collection Service Establishment Bylaw No. 649, 2021”</b>	
Estimated service area population (see (1) below): $24,710/11541 = 2.14$ $2.14 \times 5,748 = 12,301$	12,301
Estimated number of people 18 years of age or older: (see (2) below): $12,301 \times 0.84 = 10,333$	10,333
Add estimated # of non-resident property electors (see (3) below): $0.06 \times 5,748 = 345$	<u>345</u>
Estimated total # of eligible electors in the area defined for the Alternative Approval Process	<u>10,678</u>
10 per cent of the total # of eligible electors is estimated to be:	<b>1,067</b>

<b>Bylaw No. 650 being “Comox Valley Regional District Southern Garbage Collection Service Establishment Bylaw No. 650, 2021”</b>	
Estimated service area population (see (1) below): $7,787/4,563 = 1.71$ $1.71 \times 1,578 = 2,698$	2,698
Estimated number of people 18 years of age or older: (see (2) below): $2,698 \times 0.084 = 2,266$	2,266
Add estimated # of non-resident property electors (see (3) below): $0.06 \times 1,578 = 95$	<u>95</u>
Estimated total # of eligible electors in the area defined for the Alternative Approval Process	<u>2,361</u>
10 per cent of the total # of eligible electors is estimated to be:	<b>236</b>

Sources:

1. The total estimated population within the service area was derived from information obtained from the BC Assessment tax roll information and Statistics Canada population estimates which when divided provides a factor for the average persons per folio. This factor was then multiplied by the number of folios within the service area.
2. The estimated number of people 18 years of age or older was derived from information obtained from BC Statistics website, based on 2019 population estimates for the CVRD which indicate that approximately 84 per cent of the population within the CVRD is in the age group of 18-90+. This percentage was then multiplied by the estimated service area population.
3. The number of Non-Resident Property Electors has been estimated at six per cent of the property folios within the service area. This has been determined from analysis of non-resident property elector voter registration from the 2018 general local elections and from a review of BC Assessment property ownership data. Notwithstanding variations in regional ownership, it is believed that this factor would be sufficiently accurate for estimating the number of non-resident property electors within the service area.



**Alternative Approval Process - Elector Response Form**

**Proposed Bylaw No. 648 being “Comox Valley Regional District Northern Garbage Collection Service Establishment Bylaw No. 648, 2021”** which would authorize the Comox Valley Regional District (CVRD) to establish a service for operating and carrying out the collection, removal and disposal of garbage and recyclable material in the service area, within a portion of CVRD Electoral Area C (Puntledge - Black Creek). Please see the following page for further information.

Pursuant to Section 86 of the *Community Charter*, I certify that:

- I am a person entitled to be registered as an elector or non-resident elector pursuant to the *Local Government Act* (see eligibility requirements on the following page);
- I have not previously signed an Elector Response Form with respect to this matter; and
- I am **OPPOSED** to the adoption of proposed Bylaw No. 648 being “Comox Valley Regional District Northern Garbage Collection Service Establishment Bylaw No. 648, 2021”.

Full name: (please print)	
Residential address: (please provide full address)	
Signature:	
Date:	

To be completed by non-resident property electors only (see eligibility requirements on the following page)
I am entitled to register as a non-resident property elector as an owner of the property located at the following address:  <hr/>

For this Elector Response Form to be counted, it must be received by the Corporate Officer of the CVRD no later than **4:30 pm on Monday, July 5, 2021** by one of the following methods:

<b>Mail or in person:</b> Comox Valley Regional District 770 Harmston Avenue, Courtenay, BC V9N 0G8	<b>Fax:</b> 250-334- 4358	<b>Email:</b> administration@comoxvalleyrd.ca
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- **Postmarks will not be accepted as the date of receipt by the CVRD**
- **Accurate copies of this elector response form may be made and used for signing**
- **A person may not sign more than one elector response form**
- **For the purpose of this Alternative Approval Process, 10 per cent of the qualified electors has been determined to be 337 persons. Determination of the number of qualified electors is available on the Regional District’s website and by request.**

**Comox Valley Regional District Northern Garbage Collection Service**

In general terms, Bylaw No. 648 would authorize the CVRD to establish a service for the roadside collection and disposal of garbage and recyclable materials within the service area. The service would provide a convenient waste management program for residents that supports increased waste diversion, reduced greenhouse gas emissions, as well as reduction in the long-term costs of the Comox Valley Waste Management Centre landfill. The service is proposed to be fully funded through utility fees estimated to a maximum of \$250 annually. A property tax will not be used to recover any of the costs for this service with the final utility fees being confirmed following a public procurement process for a collection contractor(s).

**Elector Eligibility Requirements**Resident elector (section 65 of the *Local Government Act*)

- 18 years of age or older;
- a Canadian citizen;
- a resident of British Columbia for at least six months immediately before signing this elector response form;
- a resident of the proposed Comox Valley Regional District Northern Garbage Collection Service Area for at least 30 days before signing this elector response form; and
- not disqualified from voting under the *Local Government Act* or any other enactment or otherwise disqualified by law from voting.

Non-resident property electors (section 66 of the *Local Government Act*)

- 18 years of age or older;
- a Canadian citizen;
- a resident of British Columbia for at least six months immediately before signing this elector response form;
- not entitled to vote as a resident elector in the proposed Comox Valley Regional District Northern Garbage Collection Service Area for the purposes of this matter;
- a registered owner of real property in the proposed Comox Valley Regional District Northern Garbage Collection Service Area for at least 30 days before signing this elector response form;
- may not vote more than once within a voting jurisdiction regardless of the number of properties owned;
- where more than one non-resident person owns the property, the person wishing to submit an electoral response form for that property must provide, at the time of registration, written consent from a majority of the property owners,
- who holds the real property in trust for a corporation or another trust is not eligible to vote as a non-resident property elector, and
- not be disqualified from voting under the *Local Government Act* or any other enactment or otherwise disqualified by law from voting.

**More Information**

Comox Valley Regional District: 770 Harmston Avenue, Courtenay, BC V9N 0G8

Phone: 250-334-6000 toll free: 1-800-331-6007

Office hours: Monday to Friday 8:00 am to 4:30 pm

[www.comoxvalleyrd.ca/aap](http://www.comoxvalleyrd.ca/aap)



**Alternative Approval Process - Elector Response Form**

**Proposed Bylaw No. 649** being “Comox Valley Regional District Central Garbage Collection Service Establishment Bylaw No. 649, 2021” which would authorize the Comox Valley Regional District (CVRD) to establish a service for operating and carrying out the collection, removal and disposal of garbage and recyclable material in the service area, within a portion of CVRD Electoral Area A (Baynes Sound – Denman/Hornby Islands), Electoral Area B (Lazo North) and Electoral Area C (Puntledge - Black Creek) Please see the following page for further information.

Pursuant to Section 86 of the *Community Charter*, I certify that:

- I am a person entitled to be registered as an elector or non-resident elector pursuant to the *Local Government Act* (see eligibility requirements on the following page);
- I have not previously signed an Elector Response Form with respect to this matter; and
- I am **OPPOSED** to the adoption of proposed Bylaw No. 649 being “Comox Valley Regional District Central Garbage Collection Service Establishment Bylaw No. 649, 2021”.

Full name: (please print)	
Residential address: (please provide full address)	
Signature:	
Date:	

To be completed by non-resident property electors only (see eligibility requirements on the following page)
I am entitled to register as a non-resident property elector as an owner of the property located at the following address:  _____

For this Elector Response Form to be counted, it must be received by the Corporate Officer of the CVRD no later than **4:30 pm on Monday, July 5, 2021** by one of the following methods:

<b>Mail or in person:</b> Comox Valley Regional District 770 Harmston Avenue, Courtenay, BC V9N 0G8	<b>Fax:</b> 250-334- 4358	<b>Email:</b> administration@comoxvalleyrd.ca
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- **Postmarks will not be accepted as the date of receipt by the CVRD**
- **Accurate copies of this elector response form may be made and used for signing**
- **A person may not sign more than one elector response form**
- **For the purpose of this Alternative Approval Process, 10 per cent of the qualified electors has been determined to be 1,067 persons. Determination of the number of qualified electors is available on the Regional District’s website and by request.**

### **Comox Valley Regional District Central Garbage Collection Service**

In general terms, Bylaw No. 649 would authorize the CVRD to establish a service for the roadside collection and disposal of garbage and recyclable materials within the service area. The service would provide a convenient waste management program for residents that supports increased waste diversion, reduced greenhouse gas emissions, as well as reductions in the long-term costs of the Comox Valley Waste Management Centre landfill. The service is proposed to be fully funded through utility fees estimated to a maximum of \$250 annually. A property tax will not be used to recover any of the costs for this service with the final utility fees being confirmed following a public procurement process for a collection contractor(s).

### **Elector Eligibility Requirements**

#### Resident elector (section 65 of the *Local Government Act*)

- 18 years of age or older;
- a Canadian citizen;
- a resident of British Columbia for at least six months immediately before signing this elector response form;
- a resident of the proposed Comox Valley Regional District Central Garbage Collection Service Area for at least 30 days before signing this elector response form; and
- not disqualified from voting under the *Local Government Act* or any other enactment or otherwise disqualified by law from voting.

#### Non-resident property electors (section 66 of the *Local Government Act*)

- 18 years of age or older;
- a Canadian citizen;
- a resident of British Columbia for at least six months immediately before signing this elector response form;
- not entitled to vote as a resident elector in the proposed Comox Valley Regional District Central Garbage Collection Service Area for the purposes of this matter;
- a registered owner of real property in the proposed Comox Valley Regional District Central Garbage Collection Service Area for at least 30 days before signing this elector response form;
- may not vote more than once within a voting jurisdiction regardless of the number of properties owned;
- where more than one non-resident person owns the property, the person wishing to submit an electoral response form for that property must provide, at the time of registration, written consent from a majority of the property owners,
- who holds the real property in trust for a corporation or another trust is not eligible to vote as a non-resident property elector, and
- not be disqualified from voting under the *Local Government Act* or any other enactment or otherwise disqualified by law from voting.

### **More Information**

Comox Valley Regional District: 770 Harmston Avenue, Courtenay, BC V9N 0G8

Phone: 250-334-6000 toll free: 1-800-331-6007

Office hours: Monday to Friday 8:00 am to 4:30 pm

[www.comoxvalleyrd.ca/aap](http://www.comoxvalleyrd.ca/aap)



**Alternative Approval Process - Elector Response Form**

**Proposed Bylaw No. 650 being “Comox Valley Regional District Southern Garbage Collection Service Establishment Bylaw No. 650, 2021”** which would authorize the Comox Valley Regional District (CVRD) to establish a service for operating and carrying out the collection, removal and disposal of garbage and recyclable material in the service area, within a portion of CVRD Electoral Area A (Baynes Sound – Denman/Hornby Islands). Please see the following page for further information.

Pursuant to Section 86 of the *Community Charter*, I certify that:

- I am a person entitled to be registered as an elector or non-resident elector pursuant to the *Local Government Act* (see eligibility requirements on the following page);
- I have not previously signed an Elector Response Form with respect to this matter; and
- I am **OPPOSED** to the adoption of proposed Bylaw No. 650 being “Comox Valley Regional District Southern Garbage Collection Service Establishment Bylaw No. 650, 2021”.

Full name: (please print)	
Residential address: (please provide full address)	
Signature:	
Date:	

To be completed by non-resident property electors only (see eligibility requirements on the following page)
I am entitled to register as a non-resident property elector as an owner of the property located at the following address:  <hr/>

For this Elector Response Form to be counted, it must be received by the Corporate Officer of the CVRD no later than **4:30 pm on Monday, July 5, 2021** by one of the following methods:

<b>Mail or in person:</b> Comox Valley Regional District 770 Harmston Avenue, Courtenay, BC V9N 0G8	<b>Fax:</b> 250-334- 4358	<b>Email:</b> administration@comoxvalleyrd.ca
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- **Postmarks will not be accepted as the date of receipt by the CVRD**
- **Accurate copies of this elector response form may be made and used for signing**
- **A person may not sign more than one elector response form**
- **For the purpose of this Alternative Approval Process, 10 per cent of the qualified electors has been determined to be 236 persons. Determination of the number of qualified electors is available on the Regional District’s website and by request.**

**Comox Valley Regional District Southern Garbage Collection Service**

In general terms, Bylaw No. 650 would authorize the CVRD to establish a service for the roadside collection and disposal of garbage and recyclable materials within the service area. The service would provide a convenient waste management program for residents that supports increased waste diversion, reduced greenhouse gas emissions as well as reductions in the long-term costs of the Comox Valley Waste Management Centre landfill. The service is proposed to be fully funded through utility fees estimated to a maximum of \$250 annually. A property tax will not be used to recover any of the costs for this service with the final utility fees being confirmed following a public procurement process for a collection contractor(s).

**Elector Eligibility Requirements**Resident elector (section 65 of the *Local Government Act*)

- 18 years of age or older;
- a Canadian citizen;
- a resident of British Columbia for at least six months immediately before signing this elector response form;
- a resident of the proposed Comox Valley Regional District Southern Garbage Collection Service Area for at least 30 days before signing this elector response form; and
- not disqualified from voting under the *Local Government Act* or any other enactment or otherwise disqualified by law from voting.

Non-resident property electors (section 66 of the *Local Government Act*)

- 18 years of age or older;
- a Canadian citizen;
- a resident of British Columbia for at least six months immediately before signing this elector response form;
- not entitled to vote as a resident elector in the proposed Comox Valley Regional District Southern Garbage Collection Service Area for the purposes of this matter;
- a registered owner of real property in the proposed Comox Valley Regional District Southern Garbage Collection Service Area for at least 30 days before signing this elector response form;
- may not vote more than once within a voting jurisdiction regardless of the number of properties owned;
- where more than one non-resident person owns the property, the person wishing to submit an electoral response form for that property must provide, at the time of registration, written consent from a majority of the property owners,
- who holds the real property in trust for a corporation or another trust is not eligible to vote as a non-resident property elector, and
- not be disqualified from voting under the *Local Government Act* or any other enactment or otherwise disqualified by law from voting.

**More Information**

Comox Valley Regional District: 770 Harmston Avenue, Courtenay, BC V9N 0G8

Phone: 250-334-6000 toll free: 1-800-331-6007

Office hours: Monday to Friday 8:00 am to 4:30 pm

[www.comoxvalleyrd.ca/aap](http://www.comoxvalleyrd.ca/aap)