IN-CAMERA MEETING:
E. Grieve/B. Wells: THAT the board adjourn to an in-camera session pursuant to the following sub-section(s) of section 90 of the Community Charter:
90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
90(1)(c) Labour relations or employee negotiations;
90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public;
AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting. 
791(2) Carried

VARY THE AGENDA:
B. Price/M. Theos: THAT the agenda be varied to consider items E5 (committee of the whole minutes, recommendation no. 2) and F2 (bylaws) at the beginning of the meeting.  
791(2) Carried

E. Grieve/R. Nichol: THAT associate member status be approved for  
- Denman Island Firefighters Association (DIFA)  
- Denman Island Residents Association (DIRA)  
- Denman Island Recreation Society (DIRCS)  
- Hornby Island Residents and Ratepayers Association (HIRRA)  
- Oyster River Volunteer Fire Rescue Association (ORVRFA)  
AND FURTHER THAT the CVRD be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments;  
AND FURTHER THAT the corporate legislative officer be authorized to execute service provider agreements with each associate member.  
791(2) Carried

B. Leigh/B. Price: THAT Bylaw No. 353 being "Black Creek/Oyster Bay Water Local Service Area Bylaw 1993, Amendment No. 13" (Pacific Playgrounds) be adopted.  
791(2) Carried

Director Leigh left the meeting at 4:08 p.m.

ADOPTION OF MINUTES:
E. Grieve/B. Price: THAT the Comox Valley Regional District board minutes dated November 13, 2014 be adopted.  
791(2) Carried

K. Grant/B. Price: THAT the Comox Valley Regional District board minutes dated December 11, 2014 be adopted.  
791(2) Carried

PETITIONS AND DELEGATIONS:
COMOX VALLEY NETWORK - ASSOCIATION OF REGISTERED NURSES OF BC

Helen Boyd and Shanyn Simcoe, Comox Valley Network - Association of Registered Nurses of BC, presented information to the board regarding action to reduce homelessness in the Comox Valley after the non-binding referendum.

K. Grant/B. Price: THAT the presentation by Helen Boyd and Shanyn Simcoe, Comox Valley Network - Association of Registered Nurses of BC, regarding action to reduce homelessness be received.  
791(2) Carried

REPORTS:
COMMITTEE OF THE WHOLE - DECEMBER 17, 2014

G. Sproule/B. Wells: THAT the committee of the whole minutes dated December 17, 2014 be received.
SEWAGE COMMISSION - JANUARY 6, 2015

K. Grant/B. Price: THAT the sewage commission minutes dated January 6, 2015 be received.

B. Price/K. Grant: THAT a staff report come forward to the next sewage commission meeting that outlines options for a Comox pump station number 2 and that the report identify any implications of moving forward with the Beech Street site selection;
AND FURTHER THAT no further action be taken in regards to the Beech Street property, including issuing any tenders or contracts for a period of four months.

COMOX VALLEY WATER COMMITTEE - JANUARY 6, 2015

K. Grant/B. Price: THAT the Comox Valley water committee workshop notes be received.

COMOX VALLEY SPORTS CENTRE COMMISSION - JANUARY 6, 2015

K. Grant/E. Grieve: THAT the Comox Valley sports centre commission minutes dated January 6, 2015 be received.

COMMITTEE OF THE WHOLE - JANUARY 6, 2015

K. Grant/B. Price: THAT the committee of the whole minutes dated January 6, 2015 be received.

G. Sproule/K. Grant: THAT the public information and consultation process as outlined in appendix A of the staff report dated December 8, 2014 be approved for the 2015-2019 financial planning cycle.

B. Price/E. Grieve: THAT the Comox Valley transit service establishment bylaw be updated to include wording that reflects the current legislative requirements regarding cost recovery and maximum requisition;
AND FURTHER THAT the participating jurisdictions in the Comox Valley transit service, being the City of Courtenay, Town of Comox, Village of Cumberland and Electoral Areas ‘A’, ‘B’ and ‘C’, be requested to consent to the bylaw amendment under section 802 of the Local Government Act.

K. Grant/R. Nichol: THAT remaining 2013 carbon offset funds, in the amount of $27,242 be committed to energy conservation measures at the Comox Valley sports centre.
Reconciliation for the K’ómoks First Nation treaty negotiation for 2015 and that remuneration and expenses are paid provided remuneration and/or expenses are not paid directly by the Ministry of Aboriginal Relations and Reconciliation for the K’ómoks First Nation treaty negotiation: Director Nichol (appointee); and Director Grieve (alternate).

791(2) Carried

G. Sproule/E. Grieve: THAT the following appointments be made to the Municipal Finance Authority for 2015 and that remuneration and expenses are paid provided remuneration and/or expenses are not paid directly by the Municipal Finance Authority: Director Grieve (appointee); and Director Price (alternate).

791(2) Carried

J. Warren, corporate legislative officer, advised the board that in discussions with the Island Corridor Foundation, the CVRD board is not required to appoint a representative at this time. Director Jangula was appointed to the foundation in 2014 and that appointment expires in spring 2016.

E. Grieve/K. Grant: THAT Director Jolliffe be appointed to the Coast Sustainability Trust regional steering committee for 2015 and that remuneration and expenses are paid provided remuneration and/or expenses are not paid directly by Coast Sustainability Trust.

791(2) Carried

K. Grant/B. Wells: THAT the Comox Valley Regional District support the Community to Community (C2C) grant application for a 2015 forum with the K’ómoks First Nation.

791(2) Carried

G. Sproule/R. Nichol: THAT the CVRD support hosting the 2015 Community to Community (C2C) forum with funding up to $5,000 to be funded 50/50 from CVRD municipal administration (012100387) and electoral area administration (012130387).

791(2) Carried

G. Sproule/B. Price: THAT the staff report dated December 29, 2014 and grant application be referred to the City of Courtenay, the Town of Comox and the Village of Cumberland requesting letters of support and confirmation of representation to attend the 2015 Community to Community (C2C) forum with the K’ómoks First Nation.

791(2) Carried

ELECTORAL AREAS SERVICES COMMITTEE - JANUARY 12, 2015

E. Grieve/R. Nichol: THAT the electoral areas services committee minutes dated January 12, 2015 be received.

791(2) Carried

E. Grieve/R. Nichol: THAT the board approve the development permit DP 11B 14 on the properties described as Lot B, District Lot 103, Comox District, Plan 36371 (1608 Ryan Road East) and Lot C, District Lot 103, Comox District, Plan 36371 (address unassigned) subject to receipt of a landscape security bond in the amount of $34,265 ($1,500 base +$32,765 estimate) for the development of a recreational vehicle (RV) dealership and service building, and associated outdoor RV display and storage uses;
AND FURTHER THAT the corporate legislative officer be authorized to execute the permit.  
791(2), 791(3), 791(13)  
Carried

E. Grieve/B. Price: THAT the board endorse the agency referral list as outlined in Appendix A of the staff report dated January 8, 2015 and that the external agency referral process be commenced to amend Bylaw No. 2781, being the “Comox Valley Zoning Bylaw, 2005” for the portions currently zoned upland resource 400 hectares (UR-400ha) for properties described as
1. That part of Section 33, Township 10, Comox District, Plan 552-H, Included within the Area Shown Outlined in Red on Plan 788 RW (PID: 000-863-840);
2. That part of Section 32, Township 10, Comox District, Plan 552H, Included within the Area Shown Outlined in Red on Plan 7888 RW (PID: 000-864-846);
3. Lot 1, Section 33, Township 10, Comox District, Plan VIP78343 (PID: 026-200-881); and
4. That part of Section 28, Township 10, Comox District, Plan 552H, Included within the Area Shown Outlined in Red on Plan 788 RW (PID: 000-864-889).  
(3780 and 3786 Colake Road (Courtenay and District Fish and Game Protective Association))
in order to address non-compliant uses on the properties;

AND FURTHER THAT staff consult with First Nations in accordance with the referrals management program dated September 25, 2012 as outlined in Appendix B of the staff report dated January 8, 2015 for the proposed zoning bylaw amendment to the aforementioned properties.  
791(2), 791(3), 791(13)  
Carried

HORNBY ISLAND FIRE HALL LOAN AUTHORIZATION AAP RESULTS

E. Grieve/M. Theos: THAT the Report dated January 21, 2015 regarding the results of an alternative approval process held for Bylaw No. 350 being "Hornby Island Fire Protection Service (Fire Hall Construction) Loan Authorization Bylaw No. 350, 2014" be received. 
791(11)  
Carried

HORNBY ISLAND FIRE HALL RENEWAL SELECT COMMITTEE - JANUARY 20, 2015

K. Grant/G. Sproule: THAT the Hornby Island fire hall renewal select committee minutes dated January 20, 2015 be received. 
791(11)  
Carried

E. Grieve/K. Grant: WHEREAS the alternative approval process for Bylaw No. 350 being "Hornby Island Fire Protection Service (Fire Hall Construction) Loan Authorization Bylaw No. 350, 2014" did not receive elector approval, the Hornby Island fire hall renewal select committee recommends that the board not proceed immediately to a referendum;

AND FURTHER THAT the select committee recommend that additional time be taken to revisit the process;

AND FINALLY THAT a referendum for a loan authorization bylaw be held on April 18, 2015. 
791(11)  
Carried

G. Sproule/D. Frisch: THAT an additional seat be made available on the Hornby Island fire hall renewal select committee for a volunteer representative of Hornby Island fire rescue. 
791(11)
BYLAWS AND RESOLUTIONS:

B. Price/E. Grieve: THAT Bylaw No. 360 being "Comox Valley Transit Service Local Service Establishment Bylaw, 1990, Amendment No. 4" be given first and second readings concurrently.

Carried

G. Sproule/K. Grant: THAT Bylaw No. 360 being "Comox Valley Transit Service Local Service Establishment Bylaw, 1990, Amendment No. 4" be given third reading.

Carried

K. Grant/E. Grieve: THAT Bylaw No. 354 being "Black Creek/Oyster Bay Water Local Service Area Bylaw 1993, Amendment No. 14" (Lalum Road) be adopted.

Carried

NEW BUSINESS:

PROPOSED START TIME CHANGE FOR MARCH 24, 2015 BOARD MEETING

B. Wells/R. Nichol: THAT the correspondence from Chair Jolliffe dated January 9, 2015 regarding a proposed start time change for the March 24, 2015 board meeting be received.

Carried

G. Sproule/E. Grieve: THAT the March 24, 2015 Comox Valley Regional District board meeting commence at 9:00 a.m.

Carried

LAZO NORTH ADVISORY PLANNING COMMISSION

G. Sproule/K. Grant: THAT the correspondence from Director Nichol dated January 14, 2015 regarding the Electoral Area 'B' (Lazo North) advisory planning commission be received.

Carried

R. Nichol/E. Grieve: THAT an advisory planning commission (APC) for Electoral Area ‘B’ (Lazo North) not be implemented for 2015 at this time.

Carried

GRANT-IN-AID - PUNTLEDGE-BLACK CREEK (AREA 'C')

K. Grant/M. Theos: THAT the correspondence from Director Grieve dated January 20, 2015 regarding a grant-in-aid request be received.

Carried

R. Nichol/E. Grieve: THAT the following grant-in-aid, payable from Puntledge – Black Creek (Electoral Area C), be approved and paid as soon as possible:
- $9,900.00 for the Merville Community Association to assist with insurance expenses and facility improvements.

Carried
ADJOURN TO IN-CAMERA:

The board adjourned to its in-camera session at 4:56 p.m.

RISE AND REPORT:

The board rose from its in-camera session at 6:20 p.m. and reported the following three resolutions:

"WHEREAS the board acknowledges and appreciates the applications from Michael Naish, Joe Schommer, Philip Round and David Hartman to be members of the Comox Valley Regional District board of variance; AND WHEREAS the board of variance requires the appointment of three members;
NOW THEREFORE BE IT RESOLVED THAT the board appoint Michael Naish, Joe Schommer and Philip Round to the Comox Valley Regional District board of variance;
AND FURTHER THAT the board rise and report on this resolution."

"THAT the board, under section 3 of Bylaw No. 36 being the “Advisory Planning Commission Bylaw 2009”, make the following appointments for the 2015 to 2018 term:
- Electoral Area ‘A’ advisory planning commission: Pieter Rutgers, Karen Fouracre, Margaret McKenzie, Janet Thomas, Rodney Jones, Bruce Livesey, Bill Trussler and David Stapley;
- Electoral Area ‘C’ advisory planning commission: Pearl McKenzie, Dan Thran, John Milne, Grant Gordon, Dave Pacholuk, Brad Chapell, Jim Langridge, James Derry and George Trousdell.
AND FURTHER THAT the board rise and report on this resolution."

"THAT the agreement between the Comox Valley Regional District and CUPE Local 556 for the term of January 1, 2015 to December 31, 2018 be approved; AND FURTHER THAT the chair and corporate legislative officer be authorized to sign the agreement."

TERMINATION
G. Sproule/E. Grieve: THAT the meeting terminate.
791(2) Carried

Time: 6:20 p.m.

Confirmed this ______ day of ______ 20___:

____________________________________
Bruce Jolliffe
Chair

Certified Correct and Recorded By: