

**DATE:** August 20, 2020

**TO:** Chair and Directors  
Regional District Board

**FROM:** Russell Dyson  
Chief Administrative Officer

**FILE:** 1700-02/2020Renewal

Supported by Russell Dyson  
Chief Administrative Officer

*R. Dyson*

**RE: COVID-19 Response and Renewal – Supplemental Information**

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### **Purpose**

To provide the Board with an update and supplemental information on the COVID-19 Response and Renewal initiatives, including specific information on emergency programming, economic development, financial planning and opportunities to realign Comox Valley Regional District (CVRD) efforts to promote more efficient service delivery.

### **Recommendation from the Chief Administrative Officer:**

THAT the COVID-19 Response and Renewal initiatives, as included with the staff report dated August 20, 2020, be approved for further consideration through 2020 strategic planning and subsequent implementation.

### **Response and Renewal Update**

In March 2020, a State of Emergency was declared in British Columbia as the world responded to the COVID-19 outbreak. The CVRD response included a regional Emergency Operations Centre (EOC), funding for local relief efforts, outreach and support for non-profits, managing facilities, public needs and staff safety to enable work plans to proceed. Following a two-month response period the province announced its restart strategy in May.

In May 2020, the CVRD announced a framework that would be applied in developing a COVID-19 Renewal Strategy – a lens to review the relevance and priority of projects, assess financial impacts, determine cost savings and find new ways to enhance partnerships for service delivery for the CVRD's eight core services.

Each of the CVRD 97 services has been assessed and considered through ten COVID-19 Response and Renewal reports provided to the respective CVRD committees and commissions from June to August. The CVRD Board also reached out to the Comox Strathcona Regional Hospital District and Comox Strathcona Waste Management Boards to introduce the renewal strategy and seek their support in a similar review. In September 2020, the Board will confirm which actions will proceed as part of ***Rethink Comox Valley - a thoughtful review of services to support community recovery***. This strategy will incorporate any actions of the CSWM Board and CSRHD priorities. Rethink Comox Valley will be published as the CVRD renewal strategy.

This strategy will directly impact the 2021-2025 financial planning process and feed into the development of the 2021 Corporate Plan. These plans will include the Rethink Comox Valley actions which align with the Board's strategic drivers:

1. Fiscal responsibility
2. Climate Crisis and Environmental Stewardship and Protection
3. Indigenous relations
4. Community and social wellbeing

## Supplemental Information

This report considers supplemental information following the receipt of the reports on CVRD Core Services over the past three months. Appendix A summarizes the renewal actions from June, July and August for the CVRD's Core Services. Additional information is provided in this report on a number of new topic areas identified through review of discussions following the reports presented over the past three months, as well as expanding on previous considerations to improve efficiencies and support partners, including the member municipalities. In addition to many short-term action items identified at the core service level to support Comox Valley recovery, additional systemic and long-term changes have been identified for the Board to consider that would provide resilient service delivery by maximizing existing resources, streamlining processes, and enhancing collaboration with partners.

By approving this report's recommendation, further consideration of systemic and long-term changes can be given during strategic planning in September and staff can begin implementing other elements either at an operational level or through the upcoming financial planning process.

### 1. Resilient emergency programs

**Concept:** Substantive efforts were undertaken during the spring and summer 2020 to support the Comox Valley through the first wave of the COVID-19 pandemic at the regional EOC. Similarly substantive learnings can be applied to future EOC conduct and the relationships between administrative and policy level decision-makers. The *Comox Valley Regional Emergency Response COVID-19 Phase 1 - After Action Report* has been prepared with conclusions based on survey results following the first-wave COVID-19 response, has recommendations for adjustments in operations and information sharing amongst parties. Specifically, changes will ensure that community leaders are a) receiving appropriate, current and consistent information to then disseminate to constituents and the general public and b) providing direction to the EOC that supports public priorities and specific community agencies.

**Action:** The 'after-action report' is informing the local government chief administrative officers on components of a reporting structure. Mayors and the CVRD Chair, and other targeted community leaders, are recommended to receive very clear information and be provided with opportunities to direct certain actions of the EOC – prioritizing resources to align with the emergency at hand will maximize the local response.

### 2. Comox Valley collaboration

**Concept: Eliminate process barriers for collaboration and empower CVRD staff to work together with our partners on projects and initiatives from conception to delivery.**

Whether delivering traditional CVRD services (such as water and sewer) or planning for Valley-wide issues (potentially air quality, transportation or housing), strong leadership with a clear and consistent vision is important, which bridges the four local governments and incorporates other partners and governments such as the K'ómoks First Nation, Comox Valley Schools, CFB Comox, Island Health, and community non-profit groups. Key to this approach is eliminating process barriers that constrain staff to seeking input and advice through inflexible legislative processes. Currently, significant resources are applied to very specific advisory bodies (ie water and sewer) that help inform decision-making at a political level. Further, staff availability at all jurisdictions is limited and attendance at numerous meetings is not always effective. Given the range of important matters facing local elected officials, consolidating advisory bodies in a **centralized, focussed advisory body that is held two to three times annually can ensure broad consideration of Valley-wide important issues and would ensure consideration of all service level needs and impacts in a more holistic approach.** Collaboration on individual services and projects will be ongoing and flexible (for example amongst Courtenay, Comox and CVRD staff on water and sewer topics) and will allow staff to more frequently and efficiently solicit input and work through issues with their counterparts. Formal management advisory

committees could still meet where needed however would not cover the current full range of topics nor involve the high number of staff attendees, municipal or regional district.

**Action:** the Chief Administrative Officers would confirm goals and principles associated with a regular, Valley-wide advisory group; dates and frequency would be determined; aligning the outcomes with Board and Council planning would help ensure a coordinated policy approach to Valley-wide issues. An objective of this approach will be to streamline coordination and collaboration rather than impose new resource requirements.

### 3. Financial Stability/Sustainable Service Delivery Framework

**Concept: Sustainable service delivery means a comprehensive and thoughtful set of principles defined in Board policy,** which ensures affordable and reliable service delivery provided through stable and incremental taxation and user rates that are palatable for today's taxpayers and ensure fair contributions over time to future taxpayers. Core principles of this framework would be built on fairness, transparency, stability and efficiency. Core components would be built and presented to the Board over time through key policy development including asset management, reserve management, debt management, grant management, service enhancements, risk mitigation, and performance measurement. The policies would consider Government Finance Officers Association best practices, utilizing effective policies from other local governments, while ensuring alignment with CVRD service delivery goals.

A key component of a financial stability framework is moving to long-term strategic financial planning, with a focus on maintaining existing assets, being strategic in service enhancements, and maximizing available funding and resources in the most efficient manner. The stability framework and the plans and policies built would be guiding principles for the organization to support decision making to achieve long-term service delivery goals in an affordable and reliable manner.

Elements such as reserve uses and contribution levels, clear understanding of current and future infrastructure replacement needs, maximizing grant and optimizing debt funding, mitigating financial risks, and stability in CVRD revenue models would enhance the existing financial planning framework. The stability framework and the related plans and policies would move the organization to long-term strategic decision making and ensure stable and incremental rates for the community, and provide a clear picture for value for service.

**Action:** The Board will consider a set of plans and policies that collectively will guide financial planning and incorporate the elements named earlier. Implementing such a framework is a long term strategy that will be built over time, ensuring that Board principles and priorities are well understood and implications of policy decisions can be assessed to promote long-term sustainability. Foundational steps in asset management implementation, reserve and debt management, and strategic business cases would be brought forward to the Board in the next one to two years.

### 4. Strategic internal resourcing

**Concept: A comprehensive, corporate-wide personnel plan that spans five+ years, with business cases describing the pressures, options and solutions,** will provide the Board with a clear understanding of the human resource needs and synergies for the corporation in the short and long term. The business case format will allow for prioritization of competing priorities while ensuring affordable service levels to the community.

**Action:** Staff are considering personnel requirements for the coming year, particularly in light of the Board's renewal plan. Business cases are being developed for the next budget cycle and options will include adding new resources as well as reconfiguring existing arrangements or finding partnerships to deliver services. Beginning in spring 2021, the full long-term personnel plan will be developed that looks to an integrated approach across the entire CVRD, to be used

for the following budget cycle. Of note, two vacancies exist (legislative services and communications) and in considering operational needs, opportunities are evident that support filling only one vacancy. A digital coordinator is proposed to help address online pressures, support virtual meetings, enhance elected official outreach into the virtual community and promote the CVRD on social media platforms. This position is funded in the current budget and by only filling one of the two vacancies, savings to the general administration budget year over year are realized.

#### 5. Economic development and community recovery

**Concept:** the current agreement between the Comox Valley Economic Development Society and the CVRD has an initial focus on supporting the economic recovery task force, aligns with CVRD Board interests and promotes using a liaison committee to align the society and the CVRD. Some urgency is needed as businesses recover from the COVID-19 impacts. Dedicated attention by the CVRD Board and staff will assist in responding to the community and economic pressures. Some additional dedicated resources will be needed to support this approach.

**Action:** An October 2020 session for the CVRD Directors on economic development priorities, community pressures and aligning interests is planned. Incorporating the task force interests will be important. Specific details on that session and desired outcomes are being defined. In subsequent budgets, dedicated resources beyond the CVRD/CVEDS contract to help advance economic priorities will be proposed.

#### 6. Advancing collaborative sewer services

**Concept:** Numerous advancements through the Sewage Commission and demonstrated collaboration on topics including investments in odour management and improved neighbor relations around the treatment plant. In particular, the Sewage Commission announced a historic decision in May 2020 that it would receive wastewater from Royston and Union Bay – opening the door to a collaborative waste management solution for the region. The decision means that Royston and Union Bay now have the option of connecting into the Courtenay/Comox system. Wastewater would be treated at the CVRD’s sewage treatment plant and discharged via the existing outfall at Cape Lazo, eliminating the need for a separate treatment plant in the south.

**Action:** Continue to support the Sewer Extension Project by supporting project partnerships and seeking out further funding opportunities funding programs are revealed.

#### 7. Supporting community groups and outreach

Decisions by the Electoral Areas Services Committee and the Board in August have enabled an easy to access, intuitive approach to non-profit and community service groups applying for public funds. The CVRD will create a single access point for funding applications, helping the public understand what funds are available, how to apply for those funds and aligning community projects with CVRD Board priorities. A consistent application method can promote projects that support fiscal responsibility, climate change response and Indigenous relations.

#### 8. Resilient and adaptable recreation services

CVRD recreation facilities and programming is following public health requirements and the Provincial restart plan. The sports centre pool and one sheet of ice are operational for August 2020 and plans to install ice in rink #2 are on the horizon to meet the demand from youth associations such as minor hockey. Similarly, programs are being offered that incorporate physical distance measures and are often outside of recreation facilities. Ongoing and additional programming will depend on public use and demand. Of note, Appendix B describes the schedules for reopening pool and ice facilities. This recreation services “reinvention” illustrates adaptability and resilience in balancing community demands and public health. Further, if the BC restart plan returns to restricted activities, recreation services can adjust its offerings. This was evident this summer with recreation’s transition to outdoor summer camps.

## 9. Comox Valley transit and transportation

The CVRD delivers a transit system that includes a range of conventional and custom buses in urban and more rural settings. The topic of transportation in the Comox Valley also must consider private vehicles, walking, cycling, requisite infrastructure and other multimodal opportunities. On the near-term horizon are a BC Transit-led planning process to specify future transit opportunities and the pending Fifth Street bridge repair project. Separately, a Valley-wide transportation network planning process that identifies gaps and opportunities across jurisdictions is underway. The September strategic planning session with these factors can define the gap between what is currently being delivered in the Comox Valley compared with what can be achieved around transportation by the public sector.

### Strategic Planning Session – September 17 and 18, 2020

A two-day session is organized for the CVRD Board of Directors to:

- revisit its Corporate Plan, including reaffirming its strategic drivers and key service outcomes and updating on key projects;
- apply the COVID-19 renewal reports that were considered from June to August, refining work plans and priorities;
- develop a Renewal Plan that describes how the CVRD plans to; keep services affordable; streamline processes; protect quality of life and; care for the community.

### **Rethink Comox Valley will be a thoughtful review of services to support community recovery.**

The session itself will include some overview work (based on the 2020 Corporate Plan and more recent renewal reports), a specific component dedicated to electoral areas services, and a heavy emphasis on important matters to the Board including air quality, housing, transportation and responding to the climate crisis (many topics that are embraced under the Regional Growth Strategy).

Following the September session, the Renewal Plan will be a foundation to the 2021-2025 financial planning process.

### Citizen/Public Relations

At the July 28 CVRD Board meeting, an engagement plan was approved that proposed the branding and structure for the COVID-19 renewal plan: Rethink Comox Valley. Four key commitments form the pillar of the plan; Keep services affordable; Streamline processes; Protect quality of life; Care for the community.

Following board adoption in of the renewal plan in October 2020, the engagement strategy will be launched to roll it out to the public.

Prepared by:

***J. Warren***

James Warren  
Deputy Chief Administrative Officer

Attachments: Appendix A – “Summary of Core Service Renewal Actions to date”  
Appendix B – “Pool and Ice Reopening Schedules”

**SHORT-TERM RENEWAL ACTIONS**

*(considered through committee, commission and board meetings to August 2020)*

Core Service	Action
<p><b>Comox Valley Emergency Programs</b></p>	Advance planning in readiness of a potential second wave of COVID-19
	Advancing the relocation of the emergency program office, equipment, and volunteer programs (ESS and Emergency Radio Communications) out of the current location with consideration of options for search and rescue
	Approximately \$29,500 savings on postponed, suspended and/or cancelled minor capital Savings on operational related expenses
	Collaboration with CVRD’s IT and building operations team to implement procedures and work station set up to allow for EOC to be operational virtually and onsite during COVID-19.
	Conduct a review of Phase 1 EOC Debrief develop and act on recommendations and their implementation as needed
	Design and delivery of the Fracture on 5th Functional Earthquake Exercise postponed until 2021
	HAM radio course and townhall presentations for Denman and Hornby Islands Evacuation Guidelines have been cancelled.
	Supporting volunteer programs adapting to COVID-19 through modifications to response procedures and meeting Public Health and WorkSafeBC requirements and recommendations. Work with Public Safety Lifeline Volunteers first responders such as ESS, to support them in having daily operational space, operational funding and achieving response readiness for the entire Comox Valley
<p><b>Comox Valley Water System</b></p>	Reduce increases to the bulk water rate over the next two years; results in \$282,000 per year cost reductions including temporarily reduced water conservation rebates, travel and training, operational costs and watershed protection plan works; retaining fleet vehicles
<p><b>Electoral Areas</b></p>	Land Use Planning - Defer the short term rental work proposed for 2020.
	Park maintenance continued through contracts to mental health groups and non-profit organizations. Critical tasks include garbage removal, litter pickup, washroom cleaning and pumping, park inspections and hazards removal.
	Park patrols and monitoring to support public health initiative outreach and bylaw infractions.
	<p>Planning, Building and Bylaw Renewal Actions Continue with the option for Zoom Advisory Planning Commission meetings</p>
	Proposed operational savings across the three parks services represent a 13 percent reduction in spending from 2020 adopted budget values. A further \$290,000 in capital projects for the ABC parks service are to be deferred or suspended for 2020 and revisited in 2021; with funds in the meantime to be retained in capital reserves for future considerations
	<p>Water Distribution Renewal Actions Use reduced bulk water rate to increase reserve contribution in CVWLSA/305.</p>

Core Service	Action
<b>Finance and Administration</b>	<p>Reduce the 2020 budget for Finance and Administration by 4 per cent (approx. \$300,000). Reduction examples include:</p> <ul style="list-style-type: none"> <li>• Reduced employee benefit contributions</li> <li>• Reduced professional training opportunities</li> <li>• Reduced meeting schedule and expenses</li> <li>• Reduced travel for meetings and conferences, such as the UBCM and FCM events</li> <li>• Reduced professional fees for projects deemed non-critical (software upgrades, consulting on systems improvements)</li> </ul>
<b>Recreation</b>	<p>Advance maintenance upgrades during shut down. Utilizing the asset management process through the recently completed life cycle assessment developing long-term plans for recreation infrastructure and sustainable service delivery.</p> <p>Community engagement to ensure the public is informed on the recreation services, plans and actions.</p> <p>Connectivity – mapping, signage (Visitor’s Centre – Where to Walk maps, Active Comox Valley mapping system for parks, trails).</p> <p>Continue progress of regional low income pass, and promote Active Comox Valley initiatives for low or no cost.</p> <p>Recreation service levels should be moving towards a “normal” service level with a target of 2021. Consideration must also be given to the state of the COVID-19 pandemic and advice from health agencies.</p> <p>Support community groups with their return to play plans. Linking volunteer groups to provide support for various events and activities in our community. (Hosting annual volunteer fair, volunteer recognition program being created).</p> <p>Support partnerships for capital improvement and first nations programming. Support partnerships with clubs/community groups on service delivery (including swim clubs, minor hockey, figure skating, Boys and Girls club).</p>
<b>Regional Growth Strategy</b>	<p>Electric Vehicle Strategy</p> <p>Using 2018 carbon offset funds Board identified \$9,000 for development of an electric vehicle strategy. Relatedly, staff is continuing to work with the BC Community Energy Association on the mid-Island electric vehicle charging station project (grant announcement expected in July 2020) and there may be an opportunity to undertake strategy development following announcement. Staff has learned that each member municipality has already made grant funding applications for electric vehicle charging stations. Staff would like to reach out to municipal staff to see if there is interest in making the electric vehicle strategy a regional plan (e.g. coordination of charging station locations). There is an opportunity to create a coordinated plan that aligns with multi-modal transportation planning work.</p> <p>Immediate and tangible change: the 2021 RGS financial plan contemplates a contribution to reserve funds. This was a strategic decision to begin re-investment in the service after several years of operating using reserve funds in order to keep the requisition low. Through the 2021 budget planning process, the Board could revisit this decision.</p>
<b>Sewage Treatment</b>	<p>Reduce increases to the service revenue requirements over the next two years</p> <p>Waive the municipal fee rate for SkyRocket compost until the end of 2022 to help reduce municipal costs, decrease pressure on the sale of Comox Strathcona Waste Management organics compost, reduce excess product leftover at the end of the year, and potentially stimulate lasting additional municipal public works demand for SkyRocket.</p>

Core Service	Action
<b>Transit</b>	THAT the Board write a letter to the Minister of Transportation and Infrastructure advocating for financial assistance to offset the fare revenue loss due to COVID-19 and to continue supporting transit improvements.
	THAT transit service levels return to 100 per cent levels with a target date of September 2020, taking into consideration advice from BC Transit and relevant health agencies; AND
	FURTHER THAT staff continue to be directed to implement service level reductions on a temporary basis in consultation with BC Transit and in consideration of health guidelines, bus driver availability and ridership levels.
	Transit expansion hours should be utilized to maintain service levels during the 6 months of 5th Street bridge rehabilitation.
	Transit service should be returned to full service levels with a target of September's return to school.



**SYSTEMIC AND LONG-TERM RENEWAL ACTIONS***(considered through committee, commission and board meetings to August 2020)*

Core Service	Action
<b>Comox Valley Emergency Programs</b>	Consider creating a Regional Emergency Program Service delivery model (local governments in the service and not under service contract agreements).
<b>Comox Valley Water System</b>	Participation in an inter-regional Mutual Aid Agreement (MAA) with neighboring regional districts and municipalities, and a separate local Comox Valley MAA with smaller water and sewer purveyors to ensure the Comox Valley Water System and Comox Valley Sewer System are covered in case staffing falls below emergency levels, and that we are doing our part to provide the same supports to smaller purveyors in the Comox Valley.
<b>Electoral Areas</b>	Bylaw Compliance Officers will take over enforcement in 2021 on water restrictions from seasonally hired employee under the Engineering Services Branch.
	Planning, Building and Bylaw Renewal Actions Building department is investigating the use of new software that will enable building inspectors to electronically comment on building plans.
	Planning, Building and Bylaw Renewal Actions Examine delegating all development permit approvals to staff.
	Planning, Building and Bylaw Renewal Actions The building bylaw is under review with the goal of making it more user friendly, by reducing the complexity and also ensuring best practices. The bylaw will be introduced to the Electoral Areas Services Committee (EASC) in the fall of 2020 for consideration.
	Planning, building inspection and bylaw compliance: Services were merged and have streamlined application and permitting processes, including online submissions and video inspections, reducing travel requirements and decreasing approval timeframes.
	Reducing duplication in bylaw compliance and land use/growth management by merging services and eliminating certain requirements
	The impacts of COVID-19 have resulted in significant challenges to parks including a marked increase in visitation as people seek refuge and space while following Provincial and local government recommendations to spend time outdoors for mental, physical and social health benefits. Challenges associated with increased visitor use were exacerbated by the partial closing of provincial parks and closure of access to trails on private lands.
Water distribution Continuing with a detailed rate analysis using the COVID-19 review principles, including consideration of current and future taxpayers, pending maintenance and upgrades to infrastructure, and ensuring required funding is in place to minimize short and long-term risks of ongoing service delivery	

Core Service	Action
<b>Finance and Administration</b>	Adjustments and updates to corporate policies and bylaws will ensure alignment with response and renewal framework principles, reducing internal and external bureaucracy (red-tape), increasing transparency and promoting accountability. For example, the GIS fees bylaw can be adjusted to streamline internal administrative processes.
	Cost savings will be analyzed to identify in future years the optimal balance of transparent, accessible and efficient services with systems that can respond to changing community dynamics and embrace opportunities to promote resilience. Assessments to include: a) Support services policy b) Remote working opportunities c) Software and hardware including in finance, information technologies, human resources and legislative services.
	Developing a common, annual assent period to focus public engagement, particularly with key public members, that empowers the public through approval processes that always occur during a specific timeframe.
	Position the CVRD to better respond to crises and changing public expectations
	Provide effective and long-lasting capital infrastructure at sustainable levels
<b>Recreation</b>	Recreation services department will continue to work in collaboration with our partnering municipalities, stakeholders and the community to look at ways to address the loss of sales and services revenue. This could include seeking additional and new grants as a direct result of the pandemic and other revenue opportunities such as more advertising in both facilities, partnerships and sponsorships. Getting financial support in this matter may be critical to the long term viability of the recreation services.
	With the significant changes to community behavior due to COVID-19, an opportunity is presented to evaluate and move forwards a new programming and services model.
<b>Regional Growth Strategy</b>	The RGS is a lean service with many of the projects deriving funding from grants. Staff will continue to apply a COVID-19 lens to work plan items, including the fact that this disruption has highlighted a key role for local government in responding to the social and economic inequalities that impact the community's resilience during a prolonged state of disruption
<b>Sewage Treatment</b>	Participation in an inter-regional Mutual Aid Agreement (MAA) with neighboring regional districts and municipalities, and a separate local Comox Valley MAA with smaller water and sewer purveyors to ensure the Comox Valley Water System and Comox Valley Sewer System are covered in case staffing falls below emergency levels, and that we are doing our part to provide the same comfort to smaller purveyors in the Comox Valley.
<b>Transit</b>	The Transit Future Action Plan will be resumed by this fall to look at short term and longer term transit improvements. New strategies for public consultation will be explored in conjunction with BC Transit and CVRD's communications team.

**25 METRE LANE POOL STARTING SEPTEMBER 8, 2020**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
Lane Swim 6:00-6:55am	Aquafit 6:00-6:55am	Lane Swim 6:00-6:55am	Aquafit 6:00-6:55am	Lane Swim 6:00-6:55am			
Aquafit 7:00-7:55am	Lane Swim 7:00-7:55am	Aquafit 7:00-7:55am	Lane Swim 7:00-7:55am	Aquafit 7:00-7:55am	Lane Swim 7:00-7:55am		
Swim Fit 8:00-8:55am	Rehab & Therapy 8:00-8:55am	Swim Fit 8:00-8:55am	Rehab & Therapy 8:00-8:55am	Swim Fit 8:00-8:55am	Rehab & Therapy 8:00-8:55am		
Hip & Knee 9:00-9:55am	Aquamotion 2 9:00-9:55am	Hip & Knee 9:00-9:55am	Aquamotion 2 9:00-9:55am	Lane Swim 9:00-9:55am	Aquafit 9:00-9:55am		
Aquafit 10:00-10:55am					Swimming Lessons 10:00am-1:00pm		
Rehab & Therapy 11:00-11:55am	Hip & Knee 11:00-11:55am	Rehab & Therapy 11:00-11:55am	Hip & Knee 11:00-11:55am	Rehab & Therapy 11:00-11:55am			
Lane Swim 12:00-12:55pm	Aquamotion 3 12:00-12:55pm	Lane Swim 12:00-12:55pm	Aquamotion 3 12:00-12:55pm	Lane Swim 12:00-12:55pm			
Shut Down for Cleaning 1:00-2:00pm					Swim Club 1:00-4:00pm		
50+ Aquafit 2:00-2:55pm	Hip & Knee 2:00-2:55PM	50+ Aquafit 2:00-2:55pm	Hip & Knee 2:00-2:55pm	50+ Aquafit 2:00-2:55pm			
Swimming Lessons 3:00-4:15pm							
Swim Club 4:15-7:15pm							
Lane Swim 7:20-8:15pm	Aquafit 7:20-8:15pm	Lane Swim 7:20-8:15pm	Aquafit 7:20-8:15pm	Lane Swim 7:20-8:15pm			

**WELLNESS CENTRE STARTING SEPTEMBER 8, 2020**

General Hours of Operation starting Sept. 8, 2020

Monday to Friday 6:00 am-8:00 pm

Saturday &amp; Sunday 7:00 am-1:00 pm

**PUBLIC SKATING STARTING SEPTEMBER 8, 2020**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
70+ Hockey 9:00-10:15 AM Arena #1		70+ Hockey 9:00-10:15 AM Arena #1		70+ Hockey 9:00-10:15 AM Arena #1		
65+ Hockey 10:30-12:00 PM Arena #1	55+ Hockey 10:30-12:00 PM Arena #1	65+ Hockey 10:30-12:00 PM Arena #1	55+ Hockey 10:30-12:00 PM Arena #1	65+ Hockey 10:30-12:00 PM Arena #1		
Everyone Welcome Skate 12:15-1:30 PM Arena #1	16+ Hockey 12:15-1:45 PM Arena #1	Everyone Welcome Skate 12:15-1:30 PM Arena #1	16+ Hockey 12:15-1:45 PM Arena #1	Everyone Welcome Skate 12:15-1:30 PM Arena #1		
55+ Hockey 1:45-3:15 PM Arena #1		55+ Hockey 1:45-3:15 PM Arena #1		55+ Hockey 1:45-3:15 PM Arena #1		
	Everyone Welcome Skate 3:00-4:45 PM Arena #2		Everyone Welcome Skate 3:00-4:45 PM Arena #2	Everyone Welcome Skate 3:00-4:45 PM Arena #2	Everyone Welcome Skate 3:00-5:00 PM Arena #2	Everyone Welcome Skate 1:15-3:15 PM Arena #2
Everyone Welcome Skate *6:30-8:30 PM Arena #2		Everyone Welcome Skate 6:30-8:30 PM Arena #2	To book your ice time or register for a program please visit <a href="http://www.comoxvalleyrd.ca/rec">www.comoxvalleyrd.ca/rec</a> or call 250-334-9622.			